

MOST IMMEDIATE

No. AB.14017/63/2007-Estt(RR)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

New Delhi
Dated the 28th July, 2011

OFFICE MEMORANDUM

Subject:- On-line processing of Recruitment Rules- Formulation/amendment.

The Department of Personnel and Training in consultation with NIC has developed a software package for submitting the proposals for framing/amendment of RRs in the on-line process. In the first phase, 15 Ministries/Departments had been included and proposals on RRs from these Ministries/Departments are being processed on line before considering them for final approval in the concerned file received physically. A copy of the User Manual on Recruitment Rules Formulation Amendments Monitoring system (RRFAMS) prepared by the NIC, DOPT is enclosed.

2. It is now proposed to extend the software to all the Ministries/Departments for which a Workshop is proposed to be conducted in ISTM during September, 2011 for hands-on experience of the software package. The proposals on framing/amendment of RRs from the Ministries/Departments shall require to be submitted on-line and which shall be examined by this Department on-line. Once it is approved in the on-line system, the files need to be sent along with the printout of the RRs approved for formal approval by this Department.

3. It is requested that the Ministries/Departments may identify the concerned nodal officers (not below the level of Section Officer) who shall be dealing with formulation of Recruitment Rules etc for deputing them to the Workshop alongwith the officers from NIC in the Ministry/Department. The exact dates of the workshop will be intimated soon.

sd/-
(Smita
Director)
Director (E.I)

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